



SELAVIP
SERVICIO LATINOAMERICANO, AFRICANO
Y ASIÁTICO DE VIVIENDA POPULAR

Application form for SELAVIP Projects



INTRODUCTION

This form is a document of reference that will help you to prepare your application, **it is NOT valid to apply.**

In order to apply, you must enter the SELAVIP Project Management System (<https://application.selavip.org>) and you have registered your NGO before March 31 of this year, you may then submit your application in the online form as long as and when the call for new projects is open. The application dates will be communicated through the SELAVIP website (<https://selavip.org>) and the SELAVIP Project Management System.

If you are trying to create a project, before doing so, you will have to update your NGO's data into the system. Together with revising and updating the fields you need to modify (such as the Name of the legal representative, the emails, the phone numbers, etc.) there are mandatory fields that need to be updated such as the budgets from the last two years.


The following fields can't be modified:

- Name
- Organization initials
- Country
- Account holder

We have prepared a form that allows you to save at any time, so you can continue at another time without losing your progress.

1 GENERAL RECORDS AND PROJECT DESCRIPTION**NAME OF THE PROJECT ****Maximum 50 characters***GENERAL TYPE OF PROJECT ***

- New dwelling
- Repair
- Extension
- Toilets or latrines
- Drinking water system
- Sewage system
- Regularization of land titles
- Other

FAMILIES **Quantity of families***BENEFICIARIES ****Quantity of beneficiaries***COUNTRY OF EXECUTION *****CITY *****STATE, REGION, SUBURB *****LOCATION, DISTRICT, COMMUNITY *****PROJECT'S LOCATION ***  **GENERAL PURPOSE OF PROJECT *****SPECIFIC PURPOSES *****BRIEF DESCRIPTION OF THE PROJECT ***

BRIEF DESCRIPTION OF THE SITUATION OF THE COUNTRY ***PROBLEMS YOU SEEK TO SOLVE *****HOW DOES THIS PROJECT HELP TO SOLVE THEM? *****EXPERIENCE ***

Does your NGO have experience in housing projects?

PROJECT GUARANTEE *

Does the implementation of this project guarantee that the solution is sustainable in the long term or can it be repeated in the short term?

PLACE TYPE ***BRIEF DESCRIPTION OF THE ENVIRONMENT*****CURRENT LEGAL SITUATION OF THE PROJECT'S PLACE OF EXECUTION *****IS THE LAND PRONE TO FLOODING? ***

- No
 Yes

If the answer above is "Yes", you should answer the following questions:

EXPLANATION *

Why the land is floodable?

IF THE PROJECT IS APPROVED, COULD THE LAND BE AN IMPEDIMENT TO ITS EXECUTION? *

Where the project will be executed

THE PROJECT CONSIDERS THE USE OF ASBESTOS CIMENT IN THE BUILDING OF THE SOLUTION? *

- No
 Yes

2 CHARACTERISTICS OF THE SOLUTIONS TO BE BUILT

Depending on the general type (s) of project that you have entered in the previous step of General records and project description, you must enter the details of each selected solution in this section of the form.

Here is a reference of what is being asked in each type of solution:

2.1 New dwelling

QUANTITY OF DWELLINGS *

COMMENTS *

AVERAGE AREA OF THE DWELLING *

FOUNDATIONS *

Materials to be used

FLOOR *

Materials to be used

WALLS *

Materials to be used

ROOF *

Materials to be used

2.2 Repair

QUANTITY OF REPAIRS *

FOUNDATIONS *

Materials to be used

FLOOR *

Materials to be used

WALLS *

Materials to be used

ROOF AND ELECTRICAL INSTALLATION *

Materials to be used

2.3 Extension

QUANTITY OF EXTENSIONS *

AREA OF EACH DWELLING *

FOUNDATIONS *

Materials to be used

FLOOR *

Materials to be used

WALLS *

Materials to be used

ROOF *

Materials to be used

COMMENTS *

2.4 Toilets or latrines

QUANTITY ***DESCRIPTION OF THE MATERIALS AND TYPE OF SOLUTION TO BE BUILT ***

2.5 Drinking water system

COLLECTIVE SYSTEM * *Indicate if collective system, individual or both***QUANTITY OF INDIVIDUAL SYSTEMS *****QUANTITY OF COLLECTIVE SYSTEMS *****DESCRIPTION ***

2.6 Sewage system

SEWAGE SYSTEM * *Indicate if collective system, individual or both***QUANTITY OF INDIVIDUAL SYSTEMS *****QUANTITY OF COLLECTIVE SYSTEMS *****DESCRIPTION ***

2.7 Regularization of land titles

DESCRIPTION *

Indicate the process for such regularization

AREA OF LAND TO BE REGULARIZED *

Average

AREA OF LAND TO BE REGULARIZED *

Total

QUANTITY OF SITES *

2.8 Other

DESCRIPTION *

3 ABOUT FAMILIES AND COMMUNITY**BRIEF DESCRIPTION OF THE FAMILIES AND THEIR CHARACTERISTICS *****WHY DO YOU CONSIDER THAT THESE FAMILIES ARE THE POOREST ONES? *****AVERAGE NUMBER OF PEOPLE PER FAMILY*****HOW WILL THE FAMILIES PARTICIPATE IN THE PROJECT DEVELOPMENT AND HOW WILL THEY BE SELECTED ? *****WHAT TYPE OF EMPLOYMENT DO THE BENEFICIARIES HAVE? *****PERCENTAGE OF PEOPLE WITH INFORMAL EMPLOYMENT *****DO THE MAJORITY OF BENEFICIARIES HAVE DRINKING WATER AT HOME? ***

- No
 Yes

HOW DO THE FAMILIES ACCESS DRINKING WATER? *

- Public network with individual connection (every family has access to water in its land or house)
 Truck
 Public network or collective connection (people must walk in order to get water)
 Borehole with manual water extraction (without water pump)
 River, lake
 Other

DO THE MAJORITY OF BENEFICIARIES HAVE A TOILET NEARBY? *

- No
 Yes

If the answer above is "Yes", you should answer the following questions:

PROPORTION (IN %) OF BENEFICIARIES WHO HAVE A TOILET NEARBY*

SOURCE OF ENERGY USED TO COOK FOOD (PLEASE COMMENT) *

WHAT IS THE SYSTEM FOR SEWAGE DISPOSAL (WATER)? *

Maximum 50 characters

INDICATE THE MONTHLY AVERAGE FAMILY INCOME *

Indicate the amount in USD

INDICATE THE PERCENTAGE OF HOUSEHOLDS WHOSE HEAD OF HOUSEHOLD IS A WOMAN *

%

4

PARTNERSHIPS AND COOPERATION

ARE THERE OTHER ORGANIZATIONS THAT WILL SUPPORT THE PROJECT? *

- No
 Yes

If the answer above is "Yes", you should answer the following questions:

ORGANIZATION'S NAMES OF PROJECT SUPPORT

WHAT WILL BE THE SUPPORT OF THE ORGANIZATION(S) WHO SUPPORT(S) THE PROJECT?

ARE THERE LOCAL AND/OR NATIONAL GOVERNMENTS WHO SUPPORT THE PROJECT AND HOW ? *

Please comment in order to see if yes or not

5 FINANCING (in cash and/or valued contribution)

REQUESTED AMOUNT FROM SELAVIP (IN USD) *

Indicate the amount in USD

FINANCIAL CONTRIBUTIONS FROM OTHER ORGANIZATIONS (IN USD) *

Indicate the amount in USD

CONTRIBUTIONS FROM THE ORGANIZATION (IN USD) *

Indicate the amount in USD

NAME OF THE LOCAL CURRENCY *

OFFICIAL EXCHANGE RATE LOCAL CURRENCY/USD TODAY *

\$ 1 USD equivalent to local currency

CONTRIBUTION FROM THE FAMILIES (IN USD) *

Indicate the amount in USD

6 ACTIVITIES / TEAM

ACTIVITIES

Name	Description	Time of Execution (in months)	Cost to be financed with SELAVIP contribution (In Dollar \$)	Total Estimated Cost (In Dollar \$)

WILL YOU BE ABLE TO FINISH THE PROJECT ON TIME? * No Yes*September 15 of next year***COMMENTS ****Comment your answer***PERSON IN CHARGE OF THE PROJECT ****Maximum 255 characters***E-MAIL OF THE PERSON IN CHARGE OF THE PROJECT *****PHONE OF THE PERSON IN CHARGE ****Country code, area code, phone number***TEAM DESCRIPTION ****Describe the professional and technical teams that will work on the project and describe their experience***7 ATTACHMENTS****PLANS OR OTHER TECHNICAL DOCUMENTS ****Unlimited number of files can be uploaded to this field.**5 MB limit.**Allowed types: pdf doc docx ppt pptx jpg jpeg png..***PROJECT PICTURES ****Include at least 3 pictures of the place where the project will be implemented.**Unlimited number of files can be uploaded to this field.**5 MB limit.**Allowed types: png gif jpg jpeg.***FAMILIES PICTURES ****Include at least 5 pictures of some of the beneficiaries.**Unlimited number of files can be uploaded to this field.**5 MB limit.**Allowed types: png gif jpg jpeg.***OTHER MATERIAL YOU WOULD LIKE TO ADD***Unlimited number of files can be uploaded to this field.**5 MB limit.**Allowed types: pdf doc docx ppt pptx jpg jpeg png.*